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Memo no: CoU/Registrar/Person-624/2015/1748 Date: 11.11.2026

Order

Subject: Permission to proceed to the USA.

The Authorities of this university has permitted **Sumaia Afrin Sunny,** Passport Number: **A03914938** to go to the USA for the purpose of family affairs. For this purpose she has been granted 03 months outside Bangladesh (USA) leave treated as earned leave with full average pay from December 13, 2026 to March 12, 2027. This order has been issued under the authority provided by the Government of Bangladesh Vide Memo No: 03.069.025. 06.00. 003.2011-144 (500), dated the 19th June 2011.

The expenses regarding this purpose will not be borne by Comilla University. After ending the leave she will be back to country and submit joining letter to the Registrar through respective authority.

By order

11.11.2026

(Mohammad Nurul Karim Chowdhury)
Registrar (Additional Charge)
Comilla University
Cumilla, Bangladesh.

Sumaia Afrin Sunny
Associate Professor
Department of Bangla
Comilla University
Cumilla, Bangladesh.

Memo no: CoU/Registrar/Person-624/2015/1748 Date: 11.11.2026

Copy forwarded for information & necessary action to (Not in accordance with seniority)**:**

1. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
3. Dean, Faculty of Arts and Humanities, Comilla University, Cumilla.
4. Head, Department of Bangla, Comilla University, Cumilla.
5. Controller of Exam, Comilla University, Cumilla.
6. Director (F&A), Comilla University, Cumilla.
7. Director in Charge (ICT Cell), Comilla University, Cumilla.
8. The Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
9. P.S to VC, Comilla University, Cumilla (for Informing the Honorable VC).
10. P.S to Pro-VC, Comilla University, Cumilla (for Informing the Honorable Pro-VC).
11. P.A to Treasurer, Comilla University, Cumilla (for Informing the Honorable Treasurer).
12. Personal File.
13. Office Copy.

11.11.2026

(Biplob Majumder)
Deputy Registrar
Comilla University
Cumilla, Bangladesh.