



Memo no: CoU/Registrar/Person-617/2014/1618

Date: 24.09.2026

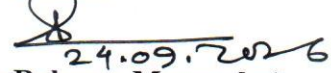
Order

Sub: Extension of 'Study Leave' for higher study in USA.

The Authority of Comilla University, Cumilla has granted the extension of study leave with pay to **Arupa Sarker**, Passport No. **B00382688** from September 01, 2026 to August 31, 2027 for the completion of the 3rd year of her Masters Leading to PhD Program at '**National University, USA**. It is noted that before the above mentioned period of leave Arupa Sarker enjoyed study leave for Master's program from 04.03.2024 to 31.08.2026. Within this period of leave she enjoyed two years leave with pay (04.03.2024 to 03.03.2026) and 05 month 27 days as Extra-ordinary leave (04.03.2026 to 31.08.2026).

For further extension of leave application along with satisfactory progress report should be sent to the Registrar where report giving person must mention duration of research and sign as the Supervisor or applicant has been conducting research work under the report giving person. The expenses relating to this purpose will not be borne by Comilla University.

By order


24.09.2026

(Md. Majibur Rahman Mazumder)

Registrar

Comilla University

Cumilla, Bangladesh

Mobile: 01726-401311.

Arupa Sarker

Assistant Professor

Department of Accounting & Information Systems

Comilla University

Cumilla, Bangladesh.

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Copy forwarded for information & necessary action to (Not in accordance with seniority):

1. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
3. Dean, Faculty of Business Studies, Comilla University, Cumilla.
4. Head, Department of Accounting and Information Systems, Comilla University, Cumilla.
5. Controller of Exam, Comilla University, Cumilla.
6. Director in Charge (F&A), Comilla University, Cumilla.
7. Director in Charge (ICT Cell), Comilla University, Cumilla.
8. Concern Immigration Officer of Bangladesh.
9. P.S to VC, Comilla University, Cumilla (for Informing the Honorable VC).
10. P.S to Pro-VC, Comilla University, Cumilla (for Informing the Honorable Pro-VC).
11. P.A to Treasurer, Comilla University, Cumilla (for Informing the Honorable Treasurer).
12. Personal File.
13. Office Copy.


24.09.2026

(Biplob Majumder)

Deputy Registrar

Comilla University

Cumilla, Bangladesh.