



Memo no: CoU/Registrar/Person-588/2014/ 1496

Date: 18.08.2026

Order

Subject: Permission to proceed to China.

The authority of Comilla University, Cumilla, Bangladesh, has permitted **Mahmuda Akter**, Passport NO: **A04903351** to travel to China to participate in the “**International Conference on Gynecology and Pelvic Surgery Innovations (ICGPA)**” to be held in Beijing, China. For this purpose, the authority has approved her **9 (Nine) days** Ex-Bangladesh leave treated as **duty leave** from **14 September to 22 September 2026**. This order has been issued under the authority provided by the Government of Bangladesh Vide Memo No: 03.069.025. 06.00. 003.2011-144(500), dated the 19th June 2011.

All expenses related to this purpose will not be borne by Comilla University. After ending the leave she must be back to Bangladesh and submit a joining letter to the Registrar through respective authority.

By order

(Md. Majibur Rahman Mazumder)

Registrar

Comilla University

Cumilla, Bangladesh

Mobile: 01726-401311.

Mahmuda Akter

Deputy Chief Medical Officer

Medical Center

Comilla University

Cumilla, Bangladesh.

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Copy forwarded for information & necessary action to (Not in accordance with seniority):

1. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
3. Controller of Exam, Comilla University, Cumilla.
4. Head of Department, Medical Center, Comilla University, Cumilla.
5. Director in Charge (F&A), Comilla University, Cumilla.
6. Director in charge (ICT Cell), Comilla University, Cumilla.
7. The Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
8. P.S to VC, Comilla University, Cumilla (for Informing the Honorable VC).
09. P.S to Pro-VC, Comilla University, Cumilla (for Informing the Honorable Pro-VC).
10. P.A to Treasurer, Comilla University, Cumilla (for Informing the Honorable Treasurer).
11. Personal File.
12. Office Copy.

(Biplob Majumder)

Deputy Registrar

Comilla University

Cumilla, Bangladesh.