



Memo no: CoU/Registrar/Person-667/2016/ **1504**

Date: 19.08.2026

Order

Sub: Permission to proceed to Saudi Arabia for Religious purposes (Omrah Hajj).

The authority of this university has permitted **Khalilur Rahman**, Passport Number: **A11145939** to go to **Saudi Arabia** for the purpose of performing **Omrah Hajj**. For this purpose, he has been granted 18 days outside Bangladesh (**Saudi Arabia**) leave treated as earned leave with full average pay from August 23 to September 09, 2026. This order has been issued under the authority provided by the Government of Bangladesh Vide Memo No: 03.069.025. 06.00. 003.2011-144(500), dated the 19th June 2011.

The expenses relating to this purpose will not be borne by Comilla University. After ending the leave he will be back to country and submit joining letter to the Registrar through respective authority.

By order

(Md. Majibur Rahman Mazumder)

Registrar

Comilla University

Cumilla, Bangladesh

Mobile: 01726-401311.

Khalilur Rahman

Sub-Assistant Engineer (Tech.)

Department of Pharmacy

Comilla University

Cumilla, Bangladesh.

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Copy forwarded for information & necessary action to (Not in accordance with seniority):

1. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
3. Head, Department of Pharmacy, Comilla University, Cumilla.
4. Director in Charge (F&A), Comilla University, Cumilla.
5. Director in Charge (ICT Cell), Comilla University, Cumilla.
6. Concern Immigration Officer of Bangladesh.
7. P.S to VC, Comilla University, Cumilla (for Informing the Honorable VC).
8. P.S to Pro-VC, Comilla University, Cumilla (for Informing the Honorable Pro-VC).
9. P.A to Treasurer, Comilla University, Cumilla (for Informing the Honorable Treasurer).
10. Personal File.
11. Office Copy.

(Biplob Majumder)

Deputy Registrar

Comilla University

Cumilla, Bangladesh.