

**Office of the Registrar
Comilla University**

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**রেজিস্ট্রার কার্যালয়
কুমিল্লা বিশ্ববিদ্যালয়**

কুমিল্লা-৩৫০৬, বাংলাদেশ

ফোন : (+৮৮) ০২৩৩৪৪১১১৪৫
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ই-মেইল : registrar@cou.ac.bd

Memo no: CoU/Registrar/Person-855/2019/ **1432**

Date: 29.07.2026

Order

Sub: Extension of 'Study Leave (4th year)' for higher study in the USA.

The authority of Comilla University, Cumilla has granted the extension of study leave with pay to **Shaily Das**, Passport No: **A01743673** from August 06, 2026 to August 05, 2027 for the completion of the 4th year of her PhD program at '**University of North Texas**', USA. As per provision of leave rules of this university 'study leave' will be extended on yearly basis on receipt of an application for extension along with satisfactory progress report recommended by the supervisor which should be sent to the Registrar of this university.

The expenses relating to this purpose will not be borne by Comilla University.

By order

(Md. Majibur Rahman Mazumder)

Registrar

Comilla University

Cumilla, Bangladesh

Mobile: 01726-401311.

Shaily Das

Assistant Professor

Department of Accounting & Information Systems

Comilla University

Cumilla, Bangladesh.

Memo no: CoU/Registrar/Person-855/2019/ **1432**

Date: 29.07.2026

Copy forwarded for information & necessary action to (Not in accordance with seniority):

1. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
3. Dean, Faculty of Business Studies, Comilla University, Cumilla.
4. Head, Department of Accounting and Information Systems, Comilla University, Cumilla.
5. Controller of Exam, Comilla University, Cumilla.
6. Director in Charge (F&A), Comilla University, Cumilla.
7. Director in Charge (ICT Cell), Comilla University, Cumilla.
8. Concern Immigration Officer of Bangladesh.
9. P.S to VC, Comilla University, Cumilla (for Informing the Honorable VC).
10. P.S to Pro-VC, Comilla University, Cumilla (for Informing the Honorable Pro-VC).
11. P.A to Treasurer, Comilla University, Cumilla (for Informing the Honorable Treasurer).
12. Personal File.
13. Office Copy.

(Biplob Majumder)

Deputy Registrar

Comilla University

Cumilla, Bangladesh.