

Office of the Registrar

Comilla University

Cumilla-3506, Bangladesh

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রেজিস্ট্রার কার্যালয়

কুমিল্লা বিশ্ববিদ্যালয়

কুমিল্লা-৩৫০৬, বাংলাদেশ

ফোন : (+৮৮) ০২৩৩৪৪১১১৪৫
ফ্যাক্স : (+৮৮) ০২৩৩৪৪১১১৩৫
মোবাইল : (+৮৮) ০১৭৯০৯৭৭৪৯৭
ই-মেইল : registrar@cou.ac.bd

Memo no: CoU/Registrar/Person-836/2019/ **1433**

Date: 29.07.2026

Order

Sub: Extension of 'Study Leave (4th year)' for higher study in USA.

The authority of Comilla University, Comilla has granted the extension of study leave with pay to **Sadia Jahan**, Passport Number: **A00517044** from August 02, 2026 to August 01, 2027 for the completion of the 4th year of her PhD Program at 'University of Georgia', USA. As per provision of leave rules of this university 'study leave' will be extended on receipt of an application for extension along with satisfactory progress report which should be sent to the Registrar of this university.

The expenses relating to this purpose will not be borne by Comilla University.

By order

(Md. Majibur Rahman Mazumder)

Registrar

Comilla University

Cumilla, Bangladesh

Mobile: 01726-401311.

Sadia Jahan

Assistant Professor

Department of Pharmacy

Comilla University

Cumilla, Bangladesh.

Memo no: CoU/Registrar/Person-836/2019/ **1433**

Date: 29.07.2026

Copy forwarded for information & necessary action to (Not in accordance with seniority):

01. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariate, Dhaka.
02. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariate, Dhaka.
03. Dean, Faculty of Science, Comilla University, Cumilla.
04. Head, Department of Pharmacy, Comilla University, Cumilla.
05. Controller of Exam, Comilla University, Cumilla.
06. Director in Charge (F&A), Comilla University, Cumilla.
07. Director in Charge (ICT Cell), Comilla University, Cumilla.
08. Concern Immigration Officer of Bangladesh.
09. P.S to VC, Comilla University, Cumilla (for Informing the Honorable VC).
10. P.S to Pro-VC, Comilla University, Cumilla (for Informing the Honorable Pro-VC).
11. P.A to Treasurer, Comilla University, Cumilla (for Informing the Honorable Treasurer).
12. Personal File.
13. Office Copy.

(Biplob Majumder)

Deputy Registrar

Comilla University

Cumilla, Bangladesh.