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Comilla University**

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**রেজিস্ট্রার কার্যালয়
কুমিল্লা বিশ্ববিদ্যালয়**

কুমিল্লা-৩৫০৬, বাংলাদেশ

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ই-মেইল : registrarcou@gmail.com
registrar@cou.ac.bd

Memo no: CoU/Registrar/Person-730/2017/1429

Date: 28.07.2026

Order

Sub: Leave permission for India.

The authority of this university has permitted **Sharna Mazumder**, Passport Number: **A16905342** to go to India for the purpose of attending her ailing son. For this purpose, she has been granted 16 days outside Bangladesh (**India**) leave treated as earned leave with full average pay from August 03 to 18, 2026. This order has been issued under the authority provided by the Government of Bangladesh Vide Memo No: 03.069.025.06.00.003.2011-144(500), dated the 19th June 2011.

The expenses relating to this purpose will not be borne by Comilla University. After ending the leave she will be back to country and submit joining letter to the Registrar through respective authority.

By order

(Md. Majibur Rahman Mazumder)

Registrar

Comilla University

Cumilla, Bangladesh

Mobile: 01726-401311.

Sharna Mazumder

Assistant Professor

Department of Economics

Comilla University

Cumilla, Bangladesh.

Memo no: CoU/Registrar/Person-730/2017/1429

Date: 28.07.2026

Copy forwarded for information & necessary action to (Not in accordance with seniority):

01. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
02. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
03. Dean, Faculty of Social Science, Comilla University, Cumilla.
04. Head, Department of Economics, Comilla University, Cumilla.
05. Controller of Exam, Comilla University, Cumilla.
06. Director in charge (F&A), Comilla University, Cumilla.
07. Director in charge (ICT Cell), Comilla University, Cumilla.
08. Concern Immigration Officer of Bangladesh.
09. P.S to VC, Comilla University, Cumilla (for Informing the Honorable VC).
10. P.S to Pro-VC, Comilla University, Cumilla (for Informing the Honorable Pro-VC).
11. P.A to Treasurer, Comilla University, Cumilla (for Informing the Honorable Treasurer).
12. Personal File.
13. Office Copy.

(Biplob Majumder)

Deputy Registrar

Comilla University

Cumilla, Bangladesh.