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Comilla University**

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**রেজিস্ট্রার কার্যালয়
কুমিল্লা বিশ্ববিদ্যালয়**

কুমিল্লা-৩৫০৬, বাংলাদেশ
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ই-মেইল : registrar@cou.ac.bd

Memo no: CoU/Registrar/Person-714/2017/ **1426**

Date: 28.07.2026

Order

Sub: Extension of 'Study Leave' for higher study in USA.

The authority of Comilla University, Comilla has granted the extension of study leave without pay to **Sangita Das**, Passport Number: **A00252463** from August 07, 2026 to August 06, 2027 for the completion of the 5th year of her PhD Program at '**Rochester Institute of Technology (RIT)**', **Rochester**, New York, USA. As per provision of study leave rules of this university 'study leave' will be extended on receipt of an application for extension along with satisfactory progress report which should be sent to the Registrar of this university.

The expenses relating to this purpose will not be borne by Comilla University.

By Order

(Md. Majibur Rahman Mazumder)

Registrar

Comilla University
Cumilla, Bangladesh
Mobile: 01726-401311.

Sangita Das
Assistant Professor
Department of Physics
Comilla University
Cumilla, Bangladesh.

Memo no: CoU/Registrar/Person-714/2017/ **1426**

Date: 28.07.2026

Copy forwarded for information & necessary action to (Not in accordance with seniority):

01. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
02. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
03. Dean, Faculty of Science, Comilla University, Cumilla.
04. Head, Department of Physics, Comilla University, Cumilla.
05. Controller of Exam, Comilla University, Cumilla.
06. Director in Charge (F&A), Comilla University, Cumilla.
07. Director in Charge (ICT Cell), Comilla University, Cumilla.
08. Concern Immigration Officer of Bangladesh.
09. P.S to VC, Comilla University, Cumilla (for Informing the Honorable VC).
10. P.S to Pro-VC, Comilla University, Cumilla (for Informing the Honorable Pro-VC).
11. P.A to Treasurer, Comilla University, Cumilla (for Informing the Honorable Treasurer).
12. Personal File.
13. Office Copy.

(Biplob Majumder)

Deputy Registrar
Comilla University
Cumilla, Bangladesh.