

# Office of the Registrar

## Comilla University

Cumilla-3506, Bangladesh  
web: www.cou.ac.bd

Tel : (+88) 02334411145  
Fax : (+88) 02334411135  
Cell : (+88) 01790977497  
E-mail : registrar@cou.ac.bd  
registrar@cou.ac.bd



# রেজিস্ট্রার কার্যালয়

## কুমিল্লা বিশ্ববিদ্যালয়

কুমিল্লা-৩৫০৬, বাংলাদেশ

ফোন : (+৮৮) ০২৩৩৪৪১১১৪৫  
ফ্যাক্স : (+৮৮) ০২৩৩৪৪১১১৩৫  
মোবাইল : (+৮৮) ০১৭৯০৯৭৭৪৯৭  
ই-মেইল : registrar@cou.ac.bd

Memo no: CoU/Registrar/Person-834/2019/ 1417

Date: 27. 07.2026

## Order

### **Subject: Permission to proceed to Turkey.**

The authority of Comilla University has permitted Halima Akter, Passport Number: A09040566 to travel to Turkey to participate in the TOGU **Visiting Scholarship Program (VSP)** at Tokat Gaziosmanpasa University, Turkey. For this purpose, the authority has approved duty leave from 01 August to August 31, 2026. This order has been issued under the authority provided by the Government of Bangladesh Vide Memo No: 03.069.025. 06.00. 003.2011-144 (500), dated the 19<sup>th</sup> June 2011.

The expenses relating to this purpose will not be borne by this university. After ending the leave, she must back to Bangladesh and submit joining letter to the Registrar through respective authority.

By order

(Md. Majibur Rahman Mazumder)

Registrar

Comilla University

Cumilla, Bangladesh

Mobile: 01726-401311.

Halima Akter

Assistant Professor

Department of Pharmacy

Comilla University, Cumilla, Bangladesh.

Memo no: CoU/Registrar/Person-834/2019/ 1417

Date: 27. 07. 2026

### **Copy forwarded for information & necessary action to:** (Not in accordance with seniority)

1. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
3. Dean, Faculty of Science, Comilla University, Cumilla.
4. Head, Department of Pharmacy, Comilla University, Cumilla.
5. Controller of Exam, Comilla University, Cumilla.
6. Director in Charge (F&A), Comilla University, Cumilla.
7. Director in Charge, (ICT Cell), Comilla University, Cumilla.
8. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
9. P.S to VC, Comilla University, Cumilla, Bangladesh (for Informing the Honorable VC).
10. P.S to Pro-VC, Comilla University, Cumilla, Bangladesh (for Informing the Honorable Pro-VC).
11. P.A to Treasurer, Comilla University, Cumilla (for Informing the Honorable Treasurer).
12. Personal File.
13. Office Copy.

27.07.2026

(Biplob Majumder)

Deputy Registrar

Comilla University

Cumilla, Bangladesh.