

Office of the Registrar

Comilla University

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রেজিস্ট্রার কার্যালয় কুমিল্লা বিশ্ববিদ্যালয়

কুমিল্লা-৩৫০৬, বাংলাদেশ

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Memo no: CoU/Registrar/Abroad Conf. & Sem.-970/2024/ 1388

Date: 20.07.2026

Order

Subject: Permission to proceed to Indonesia.

The authority of this university has permitted **Jannatul Ferdous**, Passport Number: **B00085113** to go to Indonesia for participating in a workshop titled “Gender-Based Violence and Climate change”, will be held in Universitas Gadjah Mada, Yogyakarta, Indonesia. For this purpose, she has been granted 05 days (July 21 to 25, 2026) duty leave. This order has been issued under the authority provided by the Government of Bangladesh Vide Memo No: 03.069.025. 06.00. 003.2011-144 (500), dated the 19th June 2011.

The expenses relating to this purpose will not be borne by Comilla University. After ending the leave she must be back to Bangladesh and submit a joining letter to the Registrar through respective authority.

By order

(Md. Majibur Rahman Mazumder)

Registrar

Comilla University

Cumilla, Bangladesh

Mobile: 01726-401311.

Jannatul Ferdous

Associate Professor

Department of Public Administration

Comilla University

Cumilla, Bangladesh.

Memo no: CoU/Registrar/Abroad Conf. & Sem.-970/2024/ 1388

Date: 20.07.2026

Copy forwarded for information & necessary action to (Not in accordance with seniority):

1. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
3. Dean, Faculty of Social Science, Comilla University, Cumilla.
4. Head, Department of Public Administration, Comilla University, Cumilla.
5. Controller of Exam, Comilla University, Cumilla.
6. Director in Charge (F&A), Comilla University, Cumilla.
7. Director in Charge (ICT Cell), Comilla University, Cumilla.
8. Concern Immigration Officer of Bangladesh.
9. P.S to VC, Comilla University, Cumilla (for Informing the Honorable VC).
10. P.S to Pro-VC, Comilla University, Cumilla (for Informing the Honorable Pro-VC).
11. P.A to Treasurer, Comilla University, Cumilla (for Informing the Honorable Treasurer).
12. Personal File.
13. Related Documents.
14. Office Copy.

(Biplob Majumder)

Deputy Registrar

Comilla University

Cumilla, Bangladesh.