



Memo no: CoU/Registrar/Person-846/2019/ 1032

Date: 04.03.2026


Order

Subject: Permission to proceed to Sri Lanka, Maldives & Nepal.

The Authority of this university has permitted **Mashiat Zahin**, Passport Number: **B00058877** to go to **Sri Lanka, Maldives & Nepal** for the purpose of **travelling**. On this purpose she has been granted 18 days (March 10 to 27, 2026) outside Bangladesh leave (**Sri Lanka, Maldives & Nepal**). The leave will not be deducted from the account of her leave as administrative & academic activities of the university will remain closed due to **Eid-ul-Fitr**. This order has been issued under the authority provided by the Government of Bangladesh Vide Memo No: 03.069.025. 06.00. 003.2011-144(500), dated the 19th June 2011.

The expenses relating to this purpose will not be borne by Comilla University. After ending the leave she will be back to country and submit joining letter to the Registrar through respective authority.

By order


(Professor Dr. Mohammad Anwar Hossen)

Registrar (Additional Charge)

Comilla University

Cumilla, Bangladesh

Mobile: 01712-509430.

Mashiat Zahin

Assistant Professor

Department of Marketing

Comilla University

Cumilla, Bangladesh.

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Copy forwarded for information & necessary action to (Not in accordance with seniority):

1. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
3. Dean, Faculty of Business Studies, Comilla University, Cumilla.
4. Head, Department of Marketing, Comilla University, Cumilla.
5. Controller of Exam, Comilla University, Cumilla.
6. Director in Charge (F&A), Comilla University, Cumilla.
7. Director in Charge (ICT Cell), Comilla University, Cumilla.
8. Concern Immigration Officer of Bangladesh.
9. P.S to VC, Comilla University, Cumilla (for Informing the Honorable VC).
10. P.S to Pro-VC, Comilla University, Cumilla (for Informing the Honorable Pro-VC).
11. P.A to Treasurer, Comilla University, Cumilla (for Informing the Honorable Treasurer).
12. Personal File.
13. Office Copy.


(Biplob Majumder)

Deputy Registrar

Comilla University

Cumilla, Bangladesh.