



Memo no: CoU/Registrar/Person-19/2007/ 980

Date: 22.02.2026

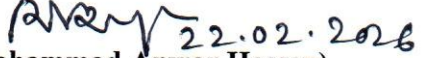
Order

Sub: Permission to proceed to Saudi Arabia for Religious purposes (Omrah Hajj).

The authority of this university has approved the prayer of **Mohammad Solaiman**, Passport Number: **A11070326**, for changing the date of journey for the purpose of Omrah Hajj. As per his recent prayer dated February 17, 2026, he has been permitted to go and stay in Saudi Arabia from 04.03.2026 to 28.03.2026. Within this leave 02 days (04.03.2026 to 05.03.2026) will be treated as earned leave with full average pay and the remaining 23 days (06.03.2026 to 28.03.2026) will not be deducted from the account of his leave as academic and administrative activities of this university will remain closed due to **Eid-ul-Fitr**. This order has been issued under the authority provided by the Government of Bangladesh Vide Memo No: 03.069.025. 06.00. 003.2011-144(500), dated the 19th June 2011.

The expenses relating to this purpose will be borne by himself. After expiry of leave he will be back to country and submit joining letter to the respective authority.

By order


(Professor Dr. Mohammad Anwar Hossen)
Registrar (Additional Charge)
Comilla University
Cumilla, Bangladesh
Mobile: 01712-509430.

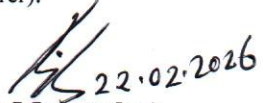
Mohammad Solaiman
Treasurer
Comilla University
Cumilla, Bangladesh.

Memo no: CoU/Registrar/Person-19/2007/ 980

Date: 22.02.2026

Copy forwarded for information & necessary action to (Not in accordance with seniority):

1. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
3. Dean (All), Comilla University, Cumilla.
4. Head of the Department (All), Comilla University, Cumilla.
5. Director (F&A), Comilla University, Cumilla.
6. Controller of Exam, Comilla University, Cumilla.
7. Director in charge (ICT Cell), Comilla University, Cumilla.
8. The Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
9. P.S to VC, Comilla University, Cumilla (for Informing the Honorable VC).
10. P.S to Pro-VC, Comilla University, Cumilla (for Informing the Honorable Pro-VC).
11. P.A to Treasurer, Comilla University, Cumilla (for Informing the Honorable Treasurer).
12. Personal File.
13. Office Copy.


(Biplob Majumder)
Deputy Registrar
Comilla University
Cumilla, Bangladesh.