



Memo no: CoU/Registrar/Person-589/2014/ ৪৪১

Date: 21.01.2026

Order

Subject: Permission to proceed to Indonesia, Singapore & Malaysia.

The Authorities of this university has permitted **Kamrun Nahar**, Passport Number: **A15243712** to go to **Indonesia, Singapore & Malaysia** for the purpose of personal affairs. On this purpose she has been granted 14 days outside Bangladesh (**Indonesia, Singapore & Malaysia**) leave treated as earned leave with full average pay from February 15 to 28, 2026. This order has been issued under the authority provided by the Government of Bangladesh Vide Memo No: 03.069.025. 06.00. 003.2011-144 (500), dated the 19th June 2011.

The expenses regarding this purpose will not be borne by Comilla University. After ending the leave she will be back to country and submit joining letter to the Registrar through respective authority.

By order

(Signature) 21/01.2026

(Professor Dr. Mohammad Anwar Hossen)

Registrar (Additional Charge)

Comilla University

Cumilla, Bangladesh

Mobile: 01712-509430.

Kamrun Nahar

Associate Professor

Department of Bangla

Comilla University

Cumilla, Bangladesh.

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Date: 21.01.2026

Copy forwarded for information & necessary action to (Not in accordance with seniority):

1. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
2. Dean, Faculty of Arts and Humanities, Comilla University, Cumilla.
3. Head, Department of Bangla, Comilla University, Cumilla.
4. Director (F&A), Comilla University, Cumilla.
5. Controller of Exam., Comilla University, Cumilla.
6. Director in Charge (ICT Cell), Comilla University, Cumilla.
7. The Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
8. P.S to VC, Comilla University, Cumilla (for Informing the Honorable VC).
9. P.S to Pro-VC, Comilla University, Cumilla (for Informing the Honorable Pro-VC).
10. P.A to Treasurer, Comilla University, Cumilla (for Informing the Honorable Treasurer).
11. Personal File.
12. Office Copy.

(Signature) 21.01.2026

(Biplob Majumder)

Deputy Registrar

Comilla University

Cumilla, Bangladesh.