

Curriculum of the Department of Mathematics For Bachelor of Science Honours Course

Academic Session: 2018–2019, 2019–2020, 2020–2021



Department of Mathematics

**Faculty of Science
Comilla University**

Comilla-3506, Bangladesh

Examination Rules and Regulations for Bachelor's Degree

1. Preamble

The rule is named "Examination Rules and Regulations for Bachelor's Degree" of Comilla University. This rule is applicable for Four (4) Years' Bachelor Degree Programme' divided into eight (8) Semesters. The Programme will be operated under semester system and will be guided and assessed according to the credit point system.

2. Medium of Instruction

The medium of instruction of the programmed of different academic faculties shall be English and / or Bangla. The Academic committee of the concerned department shall have the right to decide the medium of instruction.

3. Duration of the Academic Programme

The duration of the Bachelor degree programmes shall be four (4) academic years divided into eight (8) semesters. Each academic year is divided into two semesters to be called as 1st semester and 2nd semester.

An academic semester comprised of six months is distributed as follows:

(i) Class Teaching (class)	= 13 weeks
(ii) Preparation time for semester-final examination	= 2 weeks
(iii) Semester-final examination	= 3 weeks

Total = 18 Weeks

4. Examination Entry Requirements

A student will be allowed to take part in Semester Final Examination if S/he fulfills the following conditions:

- If the student has registered for the concerned semester in due time.
- If s/he has the required percentage of attendance in each course lecture.
- If the student has paid all dues (registration fees/tuition fees/other charges) applicable to university administration/residential hall administration/ discipline administration.
- If the student has not been instructed by the Disciplinary Board / Examination Disciplinary Committee to refrain from taking part in the examination.

5. Duration of the Final Examination

The final examination for every one or two credit point theoretical course shall be of 2-hour duration and the courses having more than two credit point theoretical course shall be of 3-hour duration. Duration of the practical examination shall be four to six hours as decided by the concerned Department.

6. Penalty for adoption of unfair means

A student who has adopted unfair means in any examination, assignments, term papers, reports, research monograph etc. might be expelled from that semester or any other punishment might be imposed on him/her by the Examination Disciplinary Committee. Each such case has to be reported to the Examination Disciplinary Committee by the chief invigilator through the chairman of the Examination Committee. The Instruction to the examinee on cover leaf of the answer script must be followed by the examinee. Violation of these instructions and/or any clause under Section-4 of the "Rules and Regulation Regarding Examination Offences and Disciplinary Actions" (Annes-2) will be treated as serious offence and punishable.

7. Evaluation System

- Theoretical Course:** Each theoretical course offered should be composed of either 50 or 100 marks (each 50 marks more passing of 2). The proportion of the total marks of a particular course shall be distributed as follows.

Continuous Assessment / Before-Final Assessment	= 40%
Semester-Final Examination	= 60%
Total	= 100%

b) Continuous Assessment: Marks allocated for before-final assessment shall be distributed as follows:

i) Internal Evaluation

a) Mid-Semester Examination (At least Two mid-semester Exams.)	20%
b) Presentation	10%
c) Class Test and/or Quiz and/or In-course and-or Sudden test and-or tutorial and/or Case study and-or practical and-or Field work Assignment	5%
d) Class Attendance	5%
Total	40%

ii) Class Attendance

The marks allocated for class attendance shall given as following proportions

Attendance	Marks
90% and above	100%
85% to less than 90%	90%
80% to less than 85%	80%
75% to less than 80%	70%
70% to less than 75%	60%
65% to less than 70%	50%
60% to less than 65%	40%
Less than 60%	00%

iii) Before-final Assessment Report

- * At the end of the course, the course teacher shall calculate the total marks of the continuous assessment (including class attendance) and prepare a marks sheet. The answer scripts of the mid-term examinations should be shown to the students as it is valuable for their learning process. The before-final assessment marks have to be submitted to the Controller of the Examinations before the suspension of class for the semester final examinations.
- * The course teacher shall also submit the class attendance marks along with the register/documents to the Chairman of the Department. The chairman will take into consideration the attendance mark while forwarding the examination entry forms to the Controller of the Examinations.

iv) Class Attendance Requirement to Appear in the Semester Final Examination

- * If class attendance of any student at any course is bellow 60%, but in the range of 40% to 59%, S/he will be allowed to attended the examination only with the recommendation of the course teacher and approval of the chairman of the department. In such case the student will have to pay a fine as fixed by the authority/department.
- * A student with the class attendance of less than 40% in any course will be debarred from appearing in the Final Examination.

v) Letter Grade and Grade points

Total Marks obtained in each course, Oral (viva-voce) examination and practical courses shall be converted into LG (Letter grade) and GP(Grade Point) as follows:

